

TEXAS JOINT MILITARY FORCES TECHNICIAN VACANCY ANNOUNCEMENT



**Joint Military Forces
NGTX-JHR
Camp Mabry
2200 W. 35th Street
Austin, TX 78703**

Announcement Number

147-11-32

Opening Date

12 AUGUST 2011

Position Title, Series & Grade:
INDUSTRIAL HYGIENIST
GS-0690-11

APPLICATIONS WILL BE ACCEPTED UNTIL:

UNTIL FILLED

PD Number:
D1719000 (80714000)

Location of Position:

147th RECONNAISSANCE WING
TEXAS AIR NATIONAL GUARD
ELLINGTON JOINT RESERVE BASE
HOUSTON, TX 77034

Baseline Physical

- Is required within 30 days of employment per OSHA regulation and NGB*
- Is not required**
*This physical will be used to determine fitness and eligibility for employment.

Salary Range:
GS-11: \$ 64,724 - \$ 84,139 PA

Application E-mail Address: SEE PAGE 4 FOR INSTRUCTIONS
HRO-Applications@tx.ngb.army.mil

APPOINTMENT FACTORS

- Area of Consideration** (place an X)
- Area A – Nationwide Excepted: Anyone eligible for immediate enlistment and/or commissioning in the Texas Army and/or Air National Guard.**
- Area B – In-state Excepted: All participating members of the Texas Army and/or Air National Guard.
- Area C – In-service Excepted: All presently employed permanent and temporary NTE appointment, excepted technicians, and indefinite excepted technicians of the Texas Army and/or Air National Guard.
- Area D - In-service Competitive: All presently employed permanent competitive technicians of the Texas Army National Guard.

BARGAINING UNIT STATUS

- Bargaining Unit**
 Non-Bargaining Unit

Appointment Factors:

- Officer **Enlisted**
(SSgt/E-5 NTE MSgt/E-7)
- Warrant Officer NDS (Competitive)
- Permanent** *Indefinite

REMARKS: POSITION HAS A RECRUITMENT INCENTIVE OF 10% OVER A 3 YEAR PERIOD. REQUIRES 3 YEAR COMMITMENT TO BE SIGNED.

Military Assignment & Grade Requirements

Military Competency Assignments:

AFSC:
4B071

Applicants need not be assigned to the position or possess the MOS/AFSC to apply or be considered for selection.

Military Grade Selective Placement Factor:

The military rank of selected candidate must be equal to or not to exceed that of the first level supervisor.

ENLISTED: SSgt/E-5 NOT TO EXCEED MSgt/E-7

Please note: Grade Inversion will not be permitted [TPR 300 (302.7, change 8 para c)]

Permanent Change of Station

PCS expenses are not authorized.

PCS expenses are authorized.

PCS expenses may be authorized if payment is deemed to be in the best interest of the Texas National Guard.

Minimum Requirements for Consideration

Specialized Experience: **GS-0690-11 requires 36 months** experience, education, or training that demonstrates the applicant possesses the knowledge, skills, and ability to provide a professional Industrial Hygienist to plan, schedule, execute, manage, and administer the installation-wide Industrial Hygiene/Bioenvironmental Engineering Program (IH/BEE), which includes occupational health/industrial hygiene, radiation safety, and environmental monitoring to maintain and promote the health and well being of military and technician personnel.

Other Requirements: A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience. The education must have been in fields directly related to the type of work of the position. (i.e. Engineering or Industrial Technology, construction, etc).

SELECTED CANDIDATE MUST HAVE OR BE ABLE TO SECURE AND MAINTAIN A SECRET CLEARANCE.

SUMMARY OF DUTIES

The primary purpose of this position is to provide a professional Industrial Hygienist to plan, schedule, execute, manage, and administer the installation-wide Industrial Hygiene/Bioenvironmental Engineering Program (IH/BEE), which includes occupational health/industrial hygiene, radiation safety, and environmental monitoring to maintain and promote the health and well being of military and technician personnel.

The following Knowledge, Skills, and Abilities (KSAs) will be considered in the evaluation process

Element I – Knowledge and skills applicable to perform of a wide range of industrial hygiene duties, including survey, detection, evaluation, and sampling/testing techniques and related control measures for a variety of potential workplace-related health hazards.

Element II – Knowledge of OSHA, AFOSH, EPA, and other federal laws and related programs, and of DoD, USAF, and ANG regulations, policies and procedures related to industrial hygiene, occupational health, and bioenvironmental engineering.

Element III – Knowledge of a broad range of administrative and managerial principles/procedures, conventional methods, and techniques sufficient to independently plan, implement, evaluate, and manage the assigned ANG IH/BEE program.

Element IV – Knowledge of technical installation work processes/operations and equipment relative to their effect on health and efficiency of employees working in machine shops, warehouses, on aircraft parking areas, and in adjacent office area, etc.

Element V – Knowledge of and ability to isolate and identify a variety of chemical agents (i.e. liquids, duets, fumes, vapors, gases, etc.); physical agents (i.e., noise, temperatures, pressure, and radiation); biological agents (i.e., fungi, bacteria, and viruses); and ergonomic factors, involving body positions and repetitious motion, etc.

Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for military enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these military incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

HOW TO APPLY

To apply for this position, you must provide the following documents:

1. One of the following:
 - a) OF 612 "Application for Federal Employment" with signature.
 - b) Personal Resume.
 - Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST THE TO AND FROM DATES (MM/YY) OF YOUR EXPERIENCE.
2. JFTX-J1-HR Form 5 with signature.
3. Written response to Selective Placement Factors (KSAs) outlining how your experience/education meets these factors.
****Responses to the KSAs are critical to the evaluative process****
4. Crediting National Guard experience:
 - National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. (DD 214 MEMBER COPY 4)
 - EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DOCUMENT IT IN THE RESUME OF FORM 612.
 - The level of experience will be determined by the actual duties and responsibilities performed.
5. College Transcripts that are submitted for professional positions or when substituting education for experience **MUST** be a certified copy.

NOTE: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the work Experience and Qualifications/Education you show on the OF612 or Resume and KSAs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.

To obtain forms online go to: <http://www.texasnationalguard.us/jobs/default.asp> and then click "download more info."

NOTE: Each applicant is responsible for insuring their applications arrive at the Human Resources Office at Camp Mabry No Later Than the closing date.

Submit forms to: Texas Military Forces
NGTX-JHR, Bldg. 8, Rm. C-116
2200 W. 35th Street
Austin, TX 7870

- Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
- Applicants who desire a personal interview must submit a letter requesting an interview. Payment of travel expenses for interview is not authorized.
- EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration.

SUBMITTING YOUR APPLICATION

1. **Each applicant is responsible for insuring their applications arrive at the Human Resources Office at Camp Mabry no later than 1730 (5:30 p.m.) (CST) on the closing date.**
2. **INCOMPLETE APPLICATIONS** or those received after the closing date **WILL NOT BE CONSIDERED.**
3. Applications may be submitted to the Texas Military Forces Human Resources Office one of three ways:
 - Hand Carried
 - Mailed through United States Postal Service or equivalent service provider (FEDEX / UPS / etc.)
 - E-mailed as an attachment
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration.

Instructions for Hand Carried applications:

1. Hand Carried applications must arrive at the Human Resources Office at Camp Mabry no later than 1730 (CST) on the closing date. The HR Office is located in Room C-116 on the first floor of the South Wing of Building 8, the Texas Joint Military Forces Headquarters.

Instructions for Mailed Applications:

1. Mailed applications must arrive at the Human Resources Office at Camp Mabry no later than 1730 (CST) on the closing date. Although not required, it is highly recommended that any mailed application be mailed by certified mail in order to insure the application is tracked during shipping and delivery confirmed at the HR Office.
2. Applications should be mailed to the following address:
 - Texas Joint Military Forces
 - Human Resources Office
 - NGTX-JHR, BLDG 8, RM., C-116
 - 2200 W. 35th Street
 - Austin, TX 78703

Instructions for E-Mailed Applications:

1. Email applications must be sent as an attachment to HRO-Applications@tx.ngb.army.mil no later than 1730 (CST) on the closing date of the announcement.
2. Attachment must be named as follows: Announcement Number_Last Name
EX: **JFTX-09-XXX_LASTNAME.pdf**
3. The only acceptable file format is PDF or image files (*.tif or *.jpeg). The image file should be no less than 100 DPI to ensure readability and not exceed an overall size of 5Mb. Applicant will receive an automated receipt notification by the next business day.
4. Email Subject Line must read: Announcement number and applicant name
Ex: **JFTX-09-000, Last name, First name**
5. Email applications should include all pertinent/required information that is outlined in the vacancy announcement. Incomplete or late applications will not be considered and applicant will be notified thru the mail.
6. **This email is only used for receiving applications. Direct any questions to the Human Resource Office Customer Service at 512-782-6725.**